

User's Manual

STORAGE AND HANDLING OF PANELS

Proper handling and storage of panels will help you maintain the high performance level of Uniboard products.

RECEIVING

Receiving your panels is the first step in your production process. To help you keep the products in good condition:

- . Always unload the material in a sheltered protective area. If the unloading takes place outdoors, make sure the material is placed under a covered area as soon as possible. Avoid outdoor unloading during periods of inclement weather;
- . Make sure that forklifts have enough space to assure proper handling of panels;
- . Always inspect the material when it is received and unloaded. Check to see if there is any breakage, dirt or water damage.
- . Always note any problems on the bill of lading in the presence of the truck driver. If the order is shipped by railway, have an inspector with the railway company know of any problems so that he or she may report on the damage.

HANDLING

- . When a forklift is used in handling, it is important to avoid bumping packages against one another or against the forks. Also avoid any rubbing of the forks against the surface of the panels and any breakage or shifting of the metal straps or spacers.
- . Always make sure that manual or automatic handling equipment is kept clean, with nothing protruding.

